Graduate Teaching Assistantship Opening 
Louisiana Educate Program 
 
The Louisiana Educate Program invites applications from master’s-degree seeking graduate students to fill one 
graduate teaching assistantship position. 
 
The Louisiana Educate Program is a four-year residential scholar program for students primarily from the New 
Orleans area. This program is designed to provide wrap around, holistic support to eligible first-time students as 
they enter UL-Lafayette. 
 
Graduate students hired in assistantship positions with the LEP program will enhance their own academic 
endeavors and studies both technically and practically. It is important that the LEP Scholars see graduate 
students in these roles as an extension of themselves in how education should be continuous, and the 
importance of lifelong learning; they are essential to developing students holistically, professionally, and 
academically. 
 
Primary Duties and Responsibilities: 
 
The ideal candidate will have experience and knowledge of the Louisiana Educate Program and have experience 
working with data and be able to articulate the data into a written format. The candidate should also be able to 
work in different software packages including but not limited to the Microsoft 365 suite. 
This position requires 20 hours of work each week during the academic year focused on analyzing data, creating 
reports, and presenting data findings. Duties may include but are not limited to: 
• Assisting in the measurement of academic workshops and facilitating training in holistic development of 
the LEP Scholars such as Welcome Workshops, Professional Development, and LEP Recognition 
Banquets. 
• Mentoring and tutoring LEP Scholars, hosting study hall group sessions and tutoring sessions. 
• Formulating reports of and supporting the LEP Center academic study hall hours. 
• Statistically analyzing of retention rates, persistence, and graduation rates of the LEP Scholars. 
• Coordinating with LEP professional staff, as well as the Offices of First-Year Experience, Campus 
Engagement, Campus Diversity, and Residential Life for event planning such as New Student 
Convocation, UNIV 100 Freshman Year Seminar, The Big Event, and Commencement. 
• Creating and updating the LEP Center’s event calendar. 
• Promoting and sending regular updates on LEP events to its scholars and professional staff. 
• Encouraging LEP Scholar participation in academic and social organizations on campus. 
• Keeping records on LEP scholars’ event attendance. 
• Composing and distributing of surveys for engagement and assessment of the LEP Scholar experiences. 
• Other duties as assigned during office hours/presence in the LEP Center to support student success.

Eligibility and Additional Considerations: 
Graduate assistantship appointments with the Louisiana Educate Program are for the academic year, and this 
position will fill a vacancy open for Spring 2025. Spring tuition waiver and stipend will be prorated to start dates 
after January 13. 
Priority consideration will be given to graduate students pursuing a master’s degree program and research focus 
with direct connection to the duties described above. Students in the following graduate programs are especially 
encouraged to apply: Counseling, Criminal Justice, Curriculum and Instruction, Educational Leadership, 
Informatics, MAT Elementary Education, MAT Special Education, History, and Psychology. 
Appointment requires unconditional admission, full-time graduate enrollment, and satisfactory completion of 20 
hours of in-person, on-campus duties each week during the academic terms. Appointment does not require 
completion of duties when classes are not in session (i.e., during intercessions and student breaks). 
Continuation of appointment beyond Spring 2025 is contingent upon successful completion of assistantship 
duties, satisfactory progress toward degree, and/or budgetary considerations. 
If an international graduate student, your visa status may place restrictions on your employment eligibility; if you 
are not certain if your visa status permits holding an assistantship, contact the Office of International Affairs in 
the Division of Global Engagement. 
Compensation: 
 
Compensation includes a waiver of tuition and mandatory fees, plus a monthly stipend that adheres to 
University minimum levels. Spring 2025 stipends and tuition/fee waiver will be prorated to start dates after 
January 13. 
x For the 2024-2025 academic year, the minimum academic-year stipend for master’s students is $11,500 
paid over ten months. 
x Using 2024-2025 tuition and fee rates, the tuition/fee waiver for an academic-year assistantship is 
valued at $10,514 for U.S. resident graduate students and $26,198 for non-resident/international 
graduate students enrolled in 9 graduate credit hours per semester. For students taking more credits, 
the value of this benefit is even higher. 
x The assistantship fee waiver does not cover 100% of the supplemental insurance fee for international 
students on F-1, J-1, or other non-immigrant visas. 
 
To Apply: 
 
Send a letter of application/interest, resume or CV, and contact information for professional references to Dr. 
Beth Giroir, Executive Director, Student Success Initiatives, at elizabeth.giroir@louisiana.edu. Questions may 
be directed to Dr. Giroir at elizabeth.giroir@louisiana.edu.